## Town of Goshen, Connecticut 42 North Street , Goshen, CT 06756-0187 Phone: (860) 491-2308

## **Section VIII - Application Procedures**

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## **Application Procedures**

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8.1 All petitions, applications, requests or appeals shall be submitted to the Inland Wetland Commission of the Town of Goshen.	
8.2 The Agency shall, in accordance with Connecticut General Statutes section 8-7d(f), notify the clerk of any adjoining municipality of the pendency of any application, petition, appeal, request or plan concerning any project on any site in which:	
a. any portion of the property affected by a decision of the agency is within five hundred (500) feet of the boundary of an adjoining municipality;	
b. a significant portion of the traffic to the completed project on the site will use streets within the adjoining municipality to enter or exit the site;	
c. a significant portion of the sewer or water drainage from the project on the site will flow through and significantly impact the drainage or sewerage system within the adjoining municipality; or	
d. water run-off from the improved site will impact streets or other municipal or private property within the adjoining municipality.	
Such notice shall be made by certified mail, return receipt requested, and shall be mailed within seven days of the date of receipt of the application, petition, appeal, request or plan.	

8.3 When an application is filed to conduct or cause to be conducted a regulated activity upon an inland wetland or watercourse, any portion of which is within the watershed of a water company as defined in section 161 of the Connecticut General Statutes, the applicant shall provide written notice of the application to the water company provided such water company has filed a map showing the boundaries of the watershed on the land records of the municipality in which the application is made and with the inland wetlands agency of such municipality. Such notice shall be made by certified mail, return receipt requested, and shall be mailed within seven days of the date of the application. The water company, through a representative, may appear and be heard at any hearing on the application. Documentation of such notice shall be provided to the Agency.

8.4 The date of receipt of a petition, application, request or appeal shall be the day of the next regularly scheduled meeting of the Agency, immediately following the day of submission to the Agency or its agent of such petition, application, request or appeal or thirtyfive days after such submission, whichever is sooner.	
8.5 require	At any time during the review period, the applicant shall provide such additional information as the Agency may reasonably at Requests for such additional information shall not stay the time limitations as set forth in subsection 11.2 of these regulations.
8.6	All applications shall be open for public inspection.
8.7	Incomplete applications may be denied.